

MEETING #3 – January 23

At a Regular Meeting (#2) of the Madison County Board of Supervisors on January 23, 2018, at 6:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chairman
Jonathon Weakley, Vice-Chairman
Kevin McGhee, Member
Charlotte Hoffman, Member
Amber Foster, Member
Jack Hobbs, County Administrator
Clarissa Berry, Interim County Administrator
Mary Jane Costello, Asst. County Administrator/Finance Director
Jacqueline S. Frye, Deputy Clerk

ABSENT: V. R. Shackelford, County Attorney

Call to Order

Pledge of Allegiance & Moment of Silence

1. Determine Presence of a Quorum/Adopt Agenda

Chairman Jackson advised that all members were present - a quorum was noted.

Chairman Jackson called for additions, deletions or adoption of today's agenda.

Supervisor McGhee moved that today's Agenda be approved as presented, seconded by Supervisor Hoffman. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

2. Public Comment:

Chairman Jackson opened the floor for public comment.

The following individual(s) provided comments:

- *Joe May: Comments pertained to a phone conversation with Joel DeNunzio (VDOT) to discuss issues regarding Whippoorwill Road; was advised (by Mr. DeNunzio) that something will be done sometime in the spring 2018; also thanked the County Administrator for assisting a citizen (Hardy Newton) with issues regarding a building permit*

With no public comment being brought forth, the public comment opportunity was closed.

3. Constitutional Officers

4. County Departments

Interim County Attorney

Clarissa Berry, Interim County Attorney, advised of a telephone conference with the County Administrator and Dan Walker of Municode, Inc., the recodification process is moving forward; anticipates a final product will be in place by July 2018; in the process of requesting department heads and other interested County parties for comments; Board members were asked to advise the County Administrator if there was a desire to review the 'rough drafts.'

Madison Schools: Karen Allen, School Board member was present; noted that the school system is working on the budget, assessing student's needs and being fiscally responsible.

5. Committees or Organizations

a. VDOT Presentation - Joel DeNunzio, R.E.: Joel DeNunzio was present to advise of the following transportation highlights:

Rural Rustic Road Projects

- a. Booton's' Lane: Surface treatment in the spring 2018
- b. Fletcher Road: Vegetation trimming

Next Year's Six Year Road Plan Projects:

- Forest Drive
- Pea Ridge

It was suggested that the Board assess additional roads that can be included in the Rural Rustic Road program for VDOT to consider for inclusion.

Traffic Study:

- Rt. 29 at Fairground Road: Signal light timing
- Us. 28 & N. Main Street: School zone safety 'flashing' sign replacement
- US 29 at Shelby Road: "RCUT" (restricted crossing U-turn) intersection installation/hearing

Reference was made to the County's suggestion for a right turning lane at the school, which VDOT advised being in favor of; an assessment will be done shortly. Also noted safety/maintenance projects which involve site distance assessment, grading/ditching on Rt. 29 at the median intersection of Rt. 603 and Rt. 630. Anticipates that an assessment of Whippoorwill Road will be done in the spring - met with citizens to discuss the development of a plan (i.e. funding is available) to involve routing and grading of the rough spots along the roadway.

Comments:

- *Supervisor Weakley: Advised of citizen inquiry about:*
 1. A 'flashing arrow' (i.e. right turn - yield to green light) in other localities - questioned if this is something that could be done in Madison (Rt. 29 S turning onto Fairground Road); and
 2. A rough patch (overlay) of roadway off Fishback Road (near Fox Ridge Subdivision)
- *Chairman Jackson: Questioned the Town's request for consideration of a sidewalk project; questioned if VDOT has any available information on the aforementioned request*

Mr. DeNunzio noted that a 'flashing arrow' could be researched; also noted that the patch of road (near Fox Ridge Subdivision) was done with a motor grader, and is usually done in advance of VDOT's surface treatment schedule(s). Research will be done to see if the particular patch of road is on VDOT's current schedule. It was also noted that VDOT is assessing what funding sources may be available (for the Town's sidewalk project request), and a dimensions study. In closing, he also noted that VDOT has some transportation feedback to provide in regards to the County's comprehensive plan.

6. Finance

q. January 2018 Claims

\$ 31,319.68 (11'19'18)
 \$135,902.22 (1'22'18)
 \$167,221.90 (Total)

Highlights:

- ✓ \$10,397.00 (Madison County Library)
- ✓ \$31,400.00 (Auditors [\$1,900 under budget due to PRA component in the audit])
- ✓ \$76,573.00 (Sheriff's Office [for the purchase of two (2) vehicles (in the budget)])

Supervisor Weakley moved that the Board approve January 2018 claims totaling \$167,221.90 as presented, seconded by Supervisor McGhee.
Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).

7. Minutes:

a. January 9, 2017 (#2)

Chairman Jackson called for comments, corrections or approval of Minutes #2.

Supervisor Hoffman moved that the Board approve Minutes #2 as presented, seconded by Supervisor Foster. *Aye: Jackson, Weakley, Hoffman, Foster. Abstain: McGhee.*

8. New Business

9. Old Business

a. Status Report on Projects: The County Administrator provided documentation that contained a current status on various County projects which included:

- a) Website*
- b) Reassessment*
- c) Recodification*
- d) FY19 Budget*
- e) Comprehensive Plan*
- f) Animal Shelter van*
- g) Social Svcs. Building lease*
- h) Emergency Services Coordinator role*
- i) County Attorney*
- j) Radio System*
- k) Tree replacement at WMB.*

Emphasis was made on the following items:

- ❖ **Website:** Departments are working to edit individual departmental pages; anticipates the site will 'go live' toward the end of January 2018; members were provided a 'link' to assess the new site
- ❖ **Reassessment:** Project going well; representatives are out catching up on building permits (from last year's construction); anticipates the next steps will involve public relations efforts (by the Commissioner) to advertise for the public
- ❖ **Recodification:** Endeavor was delayed (due to the absence of the County Attorney); program has been reinitiated; suggested a conversation will be made with the Board to review the process; feels the end result will be positive
- ❖ **FY19 Budget:** Extensive efforts being done by the Finance Director on the process; meeting schedule for Thursday, 1/25.
- ❖ **Plow & Hearth:** Work is being done on the economic development incentive the County initiated with Plow & Hearth, in order to assess the program

In closing, the Board was reminded that a final decision needs to be made on the Emergency Services Coordinator position. It was suggested that this issue be resolved by the end of February 2018 (*item will be added to the next meeting Agenda for review and/or discussion*).

Reference was made to the revamped website which should 'go live' shortly.

The Finance Director noted that the site is a work in progress.

- ✓ John Lain: Questioned if the link to the new website is available to the public

The County Administrator advised that at this time, the County isn't ready to fully publicize the link, as the site is still a work in progress.

b. Distribution of January 25th Budget Workshop Books: The Finance Director presented some available budget manuals to some of the members for review prior to the upcoming budget work session; additional manuals will be available for pick-up by noon on Wednesday.

The Finance Director advised that there will be some small supplemental appropriations for review/action at the next meeting session. An agenda will be forwarded to the Board tomorrow to denote the order of the upcoming budget work session.

- *Chairman Jackson: Noted that the work session will involve discussion, assessment and recommendations from the County Administrator; the session will begin at 2:00 p.m. on Thursday, January 25th at the Madison Firehouse lounge room*

Committee Assignments: The County Administrator noted that there have been a few questions about committee assignments; an updated printout was provided to the members for review and advisement.

- *Supervisor Foster: Noted that some of the meeting dates/times will need to be updated*

10. Public Comment

Chairman Jackson opened the floor for public comment. The following citizen(s) provided comments:

- ✓ Joe May: Questioned if the public is invited to attend the upcoming budget work session; questioned the outcome of the funding (\$31,000.00) that was allocated for the communications system study

The County Administrator advised that the draft report from Black & Veatch, Inc., has been received; a brief meeting was held today with County public safety personnel to discuss the report, which contained some inconsistencies; issues of concern will be addressed with a consultant. Also noted that input will be needed from the Board as to what measures will need to be taken once the matter is finalized (i.e. staff driven or Board directed with the consultant).

After discussion, it was the consensus of the Board to request that a presentation be provided by the consultant on the draft report.

- ✓ Clint Hyde: Referred to the issues involving the lack of consistent internet service in the County; suggested the County:
 - ❖ *Provide the authority to allow (him) to talk with REC representatives to get them involved so their current power pole structure (within the County) can be utilized*
 - ❖ *Assist with getting in touch with a current data fiber owner (i.e. LUMOS, Verizon) in assess whether the County can 'tap' into one of those fiber lines*
 - ❖ *Fix the broadband committee (i.e. no meetings have been held for at least six [6] months) [no success in getting the Chair (Ren LeVally) to call a meeting]*
 - ❖ *Noted that the County Administrator did not desire to meet, but preferred to leave any discussion to the Broadband Committee*
 - ❖ *Requested that the County decide whether to request the Broadband Committee move forward; suggested that Ed Drew be charged with leading the Broadband Committee or John Lain (current committee member), and that the Board request a report from the committee to denote what has been discovered thus far*

- ❖ *Feels the problem is solvable and will not be a huge expense to fix*
- ❖ *Referred to a recent online story (published in the Madison Eagle) that he provided which included input on a practical approach*
- ❖ *Feels the overall process would go much smoother if the County would advise favor of wanting REC involvement*

Comments:

- *Supervisor Weakley: Agreed that a meeting needs to be called; noted that 'two-on-two' meetings have been held with Mr. Drew, Mr. LeVally, and the County Administrator; advised that contact will be made with the Broadband Committee to assess what is being done; noted that (in his opinion) the County will not be "Internet, Inc."; noted that internet services would be an overall asset to the County as a whole (i.e. educational health, safety, etc.); advised that the Broadband Committee was 'sanctioned' by the County (i.e. through the application and appointment process)*
- *Chairman Jackson: Advised an uncertainty as to what 'authority' is being asked of the County; agreed that better internet service is needed in the County, but (in his opinion) the matter of having better internet service is a 'public sector' solution; advised disfavor of the County utilizing any 'authority to request REC involvement*
- *Supervisor Hoffman: Noted that the Board 'has no authority' over the Broadband Committee*
- ✓ *John Lain: Noted that as a member of the Broadband Committee, companies will 'talk to you up to a certain point'; agreed that due to the committee 'not being active', not much success has been attained; agreed that the County needs to have something in place to 'legitimize' the Broadband Committee; suggested the committee be restructured or disbanded*
- *Chairman Jackson: Feels that in the event the County authorizes an individual to speak (on the County's behalf), this action may be seen as 'favoritism' (on the part of the County; stressed the fact that (in his opinion) the private and public sector are separate; verbalized favor of encouraging business in the County, and also feels there has to be an effective and viable plan to attain internet service here*
- ✓ *Carl Kerby: Questioned if there has been further interest by the private sector regarding the desire to bring broadband service to the County; referred to the fact that cell coverage isn't readily available throughout the County; feels that high-speed internet service would be cheaper than cellular service; questioned whether a 'private-public partnership' should be assessed *
- *Supervisor Weakley: Advised (that in his opinion) the point of the committee was to perform research (i.e. survey), and to assess what options are available; also noted that service from Comcast or assistance from REC will not resolve the lack of internet services throughout the entire locality; noted that a representative from the USDA did attend a committee meeting to discuss programs they offer, but the committee didn't have the information from the survey at that time; also noted that the Board of Supervisors isn't interesting in cooperatively providing broadband service throughout the County by way of a private/public partnership)*

In summary, it was advised that Supervisor Weakley will request that the Broadband Committee schedule a meeting.

With no public comment being brought forth, Chairman Jackson closed the public comment opportunity

11. Information/Correspondence

12. Closed Session (if necessary)

13. Continuance (to January 25th at 2:00 p.m. - Madison Firehouse Lounge: With there being no further business, on motion of Supervisor McGhee, seconded by Supervisor Foster, Chairman Jackson continued the meeting to Thursday, January 25th at 2:00 p.m. (in the Madison Firehouse Lounge. *Ayes: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors

Adopted on: February 13, 2018

Copies: Board of Supervisors, County Attorney & Constitutional Officers



Agenda
Regular Meeting (#1)
Madison County Board of Supervisors
Tuesday, January 23, 2018 at 6:00 p.m.
County Administration Building, Auditorium
414 N Main Street, Madison, Virginia 22727



Call to Order

Pledge of Allegiance & Moment of Silence

1. Determine Presence of a Quorum / Adopt agenda

2. Public Comment

3. Constitutional Officers

4. County Departments

5. Committees or Organizations

a. VDOT Discussion.....Joel DeNunzio, Resident Engineer

6. Finance

a. January 2018 Claims

b. Supplemental Appropriation Requests

7. Minutes:

a. January 9, 2018 (#2)

8. New Business:

9. Old Business:

a. Status of Report on ProjectsCounty Administrator Hobbs

b. Distribution of January 25th Budget Workshop Books.....Finance Director Costello

10. Public Comment

11. Closed Session (if necessary)

12. Information/Correspondence (if any)

13. Continuance (to January 25th at 2:00 p.m. – Madison Firehouse Lounge)